



Civil Resolution Tribunal

Claim Application Form – Accident Benefits (AB)



This application form is for accident benefits claims, for vehicle accidents that happened on or after May 1, 2021.

If your accident happened between April 1, 2019 and April 30, 2021, use our “Dispute Application Form – MVI – Person” instead. ([Download the form.](#))

Get a discount, save time, and have your application processed faster by applying online: <https://civilresolutionbc.ca/how-the-crt-works/getting-started>

Instructions

1. Complete this form. Please print clearly.
2. Fields marked * are required. If your form is missing information, it will take longer to process.
3. Attach any additional pages you need.
4. Submit your completed form and fee payment to the CRT. (See the end of this form.)

Helpers and Representatives

- When using the CRT, it's important to speak for yourself if you're able to. If you can't, you can ask the CRT for permission to have a representative.
- A representative speaks on your behalf, submits your evidence and other information, and makes agreements for you. This could be a lawyer, or a relative or advocate.
- If you want to have a representative for this dispute, attach a Representative Request form. ([Download the form.](#))

Personal Information and Privacy: Your personal information is collected for the purpose of a Civil Resolution Tribunal dispute resolution process, pursuant to the Civil Resolution Tribunal Act and the CRT's Rules. You can view the CRT's policy on access to records and information in CRT disputes at <https://civilresolutionbc.ca/resources/information-access-privacy-policy/>.

If you have any questions regarding the collection of your personal information, please contact us.

Email: info@crtbc.ca

Mail: ATTN Registrar and Executive Director
Civil Resolution Tribunal
PO Box 9239, Stn Prov Govt
Victoria BC V8W 9J1

Application Overview

* Required fields

Section 1: Applicant - Who is making the claim?

- This application form asks for your legal name, contact information, and mailing address. We need this so we can contact you about your dispute. Your legal name is also important in case you want to file your CRT decision with a court to enforce it.
- If there's more than one applicant, include a separate applicant page for each.

Section 2: Respondent - Who is the claim against?

- You don't have to enter anything in this section. Claims for accident benefits are against the Insurance Corporation of British Columbia (ICBC). We'll automatically add them as the respondent when we process your application form.

Section 3: Claim Details - What are you claiming?

- We need to know when and where the accident happened. We also need to know what accident benefits you're claiming, and why you feel you're entitled to them.
- After your dispute is reviewed and accepted, we'll ask you to give evidence about the accident and what you're claiming.
- We'll automatically add a claim for dispute-related fees and expenses. This means the CRT may order ICBC to reimburse you for things like CRT fees and courier costs for sending documents. If you don't want this, you can ask us to remove it after we process your application form.

Section 4: Declarations and Signature

- Read and acknowledge the declarations by marking the checkboxes.
- Sign and date the form.

Section 5: Instructions for Fee Payment and Form Submission

- Mark the checkbox for how you'll be paying your application fee.
- Send us your completed form(s).

Section 1: Applicant

Personal Information		
Title: <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr. <input type="checkbox"/> Mx. <input type="checkbox"/> Dr. <input type="checkbox"/>		
* Legal First Name and Middle Names		* Legal Last Name
Preferred First Name		List other names you go by
What are your pronouns? (We're asking so we can address you respectfully during the process. If you don't specify a pronoun, we'll use "they/them" in all CRT communications, orders and decisions.) <input type="checkbox"/> She/Her <input type="checkbox"/> He/Him <input type="checkbox"/> They/Them <input type="checkbox"/>		
* Address (Street or P.O. Box)		Unit _____
		* Postal Code
* City	* Province/State	Country (if other than Canada)
* Daytime Phone	* Email Address	

Additional Supports



Let us know if the CRT can make the process easier for you in any of these areas. Your answers are confidential and we won't share them with any other participants in the claim. You might want to ask a trusted friend or family member for help.

<input type="checkbox"/> Reading and writing	<input type="checkbox"/> English language	<input type="checkbox"/> Blind, partially sighted, or low vision
<input type="checkbox"/> Deaf or hard of hearing	<input type="checkbox"/> Mental health	<input type="checkbox"/> Other (describe):
* Are you under 19 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No	* Do you have a committee of estate, a representative appointed in a representation agreement, or an attorney appointed in an enduring power of attorney? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2: Respondents

For accident benefits claims, the respondent is the Insurance Corporation of British Columbia (ICBC). We'll add them as a respondent to your claim when we process your application form.

Insurance Corporation of British Columbia
808 Nelson Street, Suite 800
Vancouver, BC
V6Z 2H1

Section 3: Claim Details

Dispute Information

* When was the accident? (YYYY/MM/DD)

* Where did the accident happen? Province: In BC Outside BC City:

* What happened in the accident, and why do you feel you should receive benefits for this accident?
(*maximum 10,000 characters*)

Accident Benefits Claim Details

* I want to claim accident benefits from ICBC for: *(you can select more than one)*

Health care and rehabilitation

Claim amount: \$

Covers medical treatments and expenses as you recover from your accident injuries.

Caregiver

Claim amount: \$

Covers costs if you normally care for children under 16 or dependents but can't because of your accident injuries.

Family business

Claim amount: \$

Covers costs if you normally do unpaid work in a family business but can't because of your accident injuries.

Accident scene helpers

Claim amount: \$

Covers expenses if you volunteered to help at an accident scene where someone was injured.

Income replacement

Claim amount: \$

Replaces employment income if you can't work because of your accident injuries.

Permanent impairment

Claim amount: \$

Compensates if your accident injuries resulted in permanent impairment, including catastrophic injuries.

Loss of studies

Claim amount: \$

Compensates if you didn't finish a school term because of your accident injuries.

Death, funeral, and grief counselling

Claim amount: \$

Covers survivor and dependent benefits, plus funeral expenses and grief counselling, if a loved one died from a vehicle accident.

* Why do you feel you should receive the accident benefits you selected?
(maximum 5,000 characters per benefit type)

(This area is intentionally left blank for the claimant to provide details on why they should receive the selected benefits.)

Optional information that could help us resolve your dispute

What have you done so far to try to resolve this dispute?

(This question is optional. Your answer will be shared with ICBC. Your CRT case manager may use your answer to help facilitate an agreement.)

Why is resolving this dispute important to you?

(This question is optional. Your answer will be shared with ICBC. Your CRT case manager may use your answer to help facilitate an agreement.)

* Is this claim part of another legal case or process? For example, your claim is part of another dispute file with the Civil Resolution Tribunal, or part of a case filed in a BC court, Human Rights Tribunal, etc.

Yes No

* If yes, where is the other process and how far along is it? *(If the claims in this dispute are part of another legal process, the CRT might not be able to accept the dispute. For example, the CRT can't take claims appealing decisions by another court or tribunal. We'll contact you about this when we process your completed application.)*

Section 4: Declarations and Signature

Information and Access Policy

The Civil Resolution Tribunal (CRT) collects a wide variety of information from parties in disputes brought to the Tribunal. Most of this information is shared with the parties and their representatives during the dispute resolution process. In some cases, members of the public may also be able to access CRT dispute records.

The CRT only asks for information that is needed to resolve a dispute. The CRT will collect the following types of information, and share it with the parties:

- Contact information for the parties and their representatives, including names, addresses, telephone numbers, fax numbers, and email addresses;
- Each party's description of the dispute and position on its resolution;
- Communications between the parties and the CRT;
- Information and evidence provided by parties, which may include information about damages and injuries, health and financial records, and other information of a personal nature;
- Information about witnesses, including their contact information and evidence they might be called upon to provide.

The CRT might also collect information from a party about special circumstances they might have. These circumstances might include language or capacity issues, or the ability to pay CRT fees. This information will not normally be shared with other parties, unless the circumstances require the CRT to do so.

Generally, discussions between the parties aimed at resolving a dispute through negotiation will be confidential. This means the CRT will not disclose these negotiations unless the parties agree to the disclosure or the law requires it. If the parties settle a dispute by negotiation and agreement, the public will be able to request copies of any CRT order documenting the settlement.

If a dispute is not resolved by agreement, it will move into the Tribunal Decision Process. The CRT will decide the claims and make any necessary orders to give effect to the decision. Members of the public may access the names of parties in a CRT Tribunal Decision Process, as well as a general description of the dispute and its status. Members of the public may also request copies of submissions and evidence provided during the Tribunal Decision Process. The Civil Resolution Tribunal Act requires that final decisions and orders must be posted to the CRT's website and available to the public. Normally, a member of the public will have to submit a request to search for dispute records that are not publicly available through the CRT or another public website.

If a party or witness is concerned that information in a final decision or order would be harmful to their privacy or security, they may request that this information be redacted or anonymized. All information that the CRT receives from parties and witnesses is stored in Canada.

The CRT's complete policy on collecting and disclosing information gathered during the dispute resolution process can be found online at <https://civilresolutionbc.ca/resources/information-access-privacy-policy>. If you have other questions about the CRT's policy for accessing dispute records or storage of the records, contact the CRT at:

Email: info@crtbc.ca / Phone (toll-free): 1-844-322-2292

Mail: ATTN: Registrar and Executive Director
PO Box 9239, STN PROV GOVT
Victoria, BC V8W 9J1

Declarations and Signature

*** I confirm that:**

- I have a reasonable basis for believing that the information provided in this application is accurate. I understand that, under section 92 of the *Civil Resolution Tribunal Act*, providing false or misleading evidence or other information to the Civil Resolution Tribunal is an offense that can lead to imprisonment, a \$10,000 fine, or both.
- I am responsible for providing evidence to support my position on each claim in the dispute. I understand that if the dispute goes to the Tribunal Decision Process, there will be deadlines for providing my evidence, and failure to prepare that evidence in advance may not be a basis for the CRT to extend those deadlines.
- I confirm that all applicants are aware of the CRT's Information Access and Privacy Policy and understand that, unless otherwise indicated, the information I entered in this application will be shared with the other parties in the dispute.

* Applicant signature:

* Date signed:

Section 5: Instructions for Fee Payment and Form Submission



Application fees must be paid in full when you submit your application. If not, your application may not be accepted.

Application fee for claims filed by email, mail or courier:

CRT Application – Accident Benefits claim	\$100
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Payment

* How I'm paying my application fee: *(select one)*

- By mail.** Include a cheque or money order with your application. Make your cheque or money order payable to "Minister of Finance". There is a \$30 fee for dishonoured cheques.
- In person at ServiceBC.** ServiceBC accepts payment by cash, cheque, credit card, and debit. Find your nearest ServiceBC location at <http://www.servicebc.ca>
- By fee waiver.** If you can't afford the application fee, complete our Fee Waiver Request form and attach it to your application. ([Download the form.](#))

How to submit your completed application:

- **By email.** Email your completed form(s) to RSC@crtbc.ca
- **Or by mail or courier.** Mail your completed form(s) to:

ATTN: Intake
Civil Resolution Tribunal
PO Box 9239 STN Prov Govt
Victoria BC V8W 9J1