



Civil Resolution Tribunal

Request to Cancel a Decision or Order



The CRT can only cancel decisions or orders where the original decision or order was due to a party's noncompliance that was beyond their control. For example, a respondent didn't provide information because they were extremely sick or injured.

If you simply disagree with the decision, visit <https://civilresolutionbc.ca/how-the-crt-works/how-the-process-ends> to learn what your options are.

Instructions

- There is a \$50 fee for this request. Attach a cheque or money order payable to "Minister of Finance". There is a \$30 fee for dishonoured cheques. Or you can pay in person at any Service BC office. Service BC accepts payment by cash, cheque, credit card, and debit. Find your nearest location at <http://www.servicebc.ca>
- Send this form to the CRT by email, mail, or fax. Or include it with other forms you send us.

Email: RSC@crtbc.ca
Fax: 1-250-356-6552

Mail: PO Box 9239 Stn Prov Govt
Victoria BC V8W 9J1

Personal Information and Privacy Notice

Your personal information is collected for the purpose of a Civil Resolution Tribunal dispute resolution process, pursuant to the *Civil Resolution Tribunal Act* and the CRT's Rules. See our policy on [access to records](#) and information in CRT disputes. If you have any questions regarding the collection of your personal information, please contact us:

Email: RSC@crtbc.ca
Fax: 1-250-356-6552

Mail: ATTN: Registrar and Executive Director
PO Box 9239 Stn Prov Govt
Victoria BC V8W 9J1



Request Form			
CRT Dispute Number (eg., SC-2017-0000001)		CRT Decision Number (eg., 2017 CRTBC 001)	
Decision Date		Your Full Name	
Address (Street or PO Box)			Unit (optional)
City	Province/State	Postal/Zip Code	Country
Daytime Phone		Email	
Name of party requesting the cancellation (this must exactly match the party name in the Decision)			
If you're not the party requesting the cancellation, what's your relationship to them?			
Why weren't you able to comply with the rules or direction of the CRT? (For example, why didn't you submit a dispute response to the CRT within the required timeframe?)			
What evidence are you attaching to this form to support your explanation? (For example, a doctor's note.)			
For Default decisions (you didn't submit a Dispute Response after receiving a Dispute Notice), select both:			
<input type="checkbox"/> I've attached a completed Response form. (If the CRT decides to cancel the decision and order, your response will be accepted and filed for the dispute.)			
<input type="checkbox"/> I disagree with the applicant's claim because:			
I confirm that:			
<input type="checkbox"/> I understand that under section 92 of the <i>Civil Resolution Tribunal Act</i> , a person who provides false or misleading evidence or other information in a tribunal proceeding commits an offence and is liable on conviction to a fine of \$10,000 or imprisonment for a term not longer than 6 months, or both.			
Signature:		Date signed:	